

# Wedding Terms & Conditions

PLEASE READ THIS DOCUMENT CAREFULLY IT CONTAINS IMPORTANT INFORMATION

## 1. DEFINITIONS

For the purpose of these terms and conditions, the following definitions apply:

'Event Order' means the form provided to you prior to your event stating all details of your function.

'Business Day' means any day from Monday to Friday inclusive, except public holidays.

'Resort' means Cedar Creek Lodges, Thunderbird Park and its managers, supervisors and employees.

'Resort Premises' means the premises situated at Cedar Creek Lodges, Thunderbird Park.

## 2. BOOKINGS

2.1 Your chosen venue will be held tentatively for seven days, from the date the Resort accepts your booking.

2.2 The confirmation of your booking is required in writing to the Resort, and a deposit payment made (paragraph below) within seven days of making your booking. If a signed copy of this "Terms and Conditions" document and a deposit are not received by the Resort within seven days, the venue will be released, and your booking may be cancelled. Exceptions and extensions may apply at management's discretion.

2.3 The final payment to the Resort is required 14 clear Business Days before your function.

## 3. TRANSFER BOOKING

3.1 Should you need to change your booking date, the \$1100 deposit is non-transferrable and non-refundable.

If the original booking date is resold to another wedding couple, your \$1100 deposit will be transferred to your new booking date.

## 4. DEPOSITS & PAYMENTS

4.1 An \$1100 non-refundable deposit is required within (7) days of booking. The deposit is to be paid with terms and conditions signed and returned before your booking is guaranteed. Tentative bookings without a deposit paid and terms and conditions signed will only be held for a period of (7) days. The Resort reserves the right to release any tentative bookings after the (7) days.

4.2 The following payment schedule applies to all bookings:

4.3 12 months prior to your wedding date, 25% of your estimated wedding cost is required to be paid

4.4 6 months prior to your wedding date, 50% of your estimated wedding cost is required to be paid

4.5 3 months prior to your wedding date, 75% of your estimated wedding cost is required to be paid

4.6 14 days prior to your wedding date, 100% of your wedding cost is required to be paid.

## 5. PAYMENT

5.1 The full payment of your wedding is required at least (14) prior to your wedding date. Services will not be provided without the final payment being received.

5.2 Any additional charges need to be settled on departure.

5.3 Your credit card details will be held on file for final settlement purposes. You will be notified regarding and charges processed on your credit card for any breakages, damages, or incidentals.

## 6. WEDDING DETAILS

6.1 You are required to provide the Resort in writing particulars of all venues, beverages, entertainment, technical requirements, room set ups, starting, and finishing times in connection with your wedding. These details are required at least one month before your function.

6.2 The final attendance numbers must be notified to the Resort (21) days prior to your wedding. Any reduction in attendance numbers within (21) prior to your function will be subject to charging at the full contracted amount.

Example: your approximate number of guests is 90 when confirming your booking, paying your deposit, and agreeing to the package's minimum number, which may say 70. Then, (21) days from your wedding, when final numbers are required, only 60 guests can attend the event. You will be then charged for the 70 minimum as listed on your package.

6.3 Cedar Creek Lodges is a private resort open to other guests. All guests are required to observe house rules, trespass, noise (music is to be turned down low after 10.00pm) and general behaviour, particularly at night. Anyone in your party creating nuisance may be asked to leave the premises immediately and will be liable for any damages caused either to other guests or the proprietor.

## **7. WEDDING CANCELLATION**

7.1 All cancellations are required in writing.

7.2 All deposits / payments are non-refundable.

7.3 Notice within 12 months of your wedding date, 25% of the wedding cost will be charged if not already paid.

7.4 Notice within 6 months of your wedding date, 50% of the wedding cost will be charged if not already paid.

7.5 Notice within 3 months of your wedding date, 75% of the wedding cost will be charged if not already paid.

7.6 Notice within 1 month of your wedding date, 100% of the wedding cost will be charged if not already paid.

## **8. ACCOMMODATION**

8.1 As we are a very popular wedding and events venue, we highly recommend your guests book their accommodation as early as possible to avoid missing out.

8.2 Guest accommodation is subject to availability and booked on the acceptance of our accommodation terms and conditions (available on the Cedar Creek Lodges website). All guest accommodation bookings require a 50% non-refundable deposit when the booking is made over the phone or via email. All guest accommodation bookings made online through the resort's website require full payment upon reservation.

8.3 Check in is at 2.00pm and check out is at 10.00am. Please ensure you take this into consideration when selecting your ceremony time as we cannot guarantee an early check in for your guests.

## **9. CIRCUMSTANCES BEYOND THE CONTROL OF THE RESORT**

9.1 If the Resort is unable to provide the facilities or any other arrangements for your wedding or any part thereof, or to otherwise perform the terms of this agreement and the Resorts failure is due to circumstances beyond its decision or control, the Resort is not responsible for any costs, damages or expenses that you may suffer or incur.

9.2 The resort cannot guarantee the same coordinator throughout the planning process. In the result of a coordinator ceasing employment a new coordinator will be allocated at our discretion.

## **10. CONDUCT OF THE WEDDING**

10.1 Your wedding must be conducted in an orderly and lawful manner.

10.2 The Resort may terminate your wedding if the Resort reasonably believes that your wedding is not being conducted in an orderly and lawful manner.

10.3 The Resort has no responsibility to you for any costs, damages, or expenses that you may incur in relation to the Resorts termination of your wedding.

10.4 The Resort may exclude or remove any persons or possessions from your wedding or from the Resort premises.

10.5 No food (except wedding cakes) or beverages of any kind, other than those provided by the Resort, will be permitted at the wedding venue.

10.6 This Resort practices principles of responsible service of alcohol. The Resort reserves the right to refuse service and/or exclude any guest from the function or from the premises if the client is aggressive, destructive, or intoxicated.

## **11. LOSS AND DAMAGE**

11.1 You are responsible for all loss and damage to the property of the Resort (including the Resort Premises and any fixtures, furnishings, or goods on or off the Resort) caused by or arising from any act or omission by you, your guests or any other persons attending your wedding or present in the Resort rooms.

11.2 The Resort will take the most extreme care, but no responsibility will be taken for any loss or damage to merchandise, decorations, cakes, or any personal property prior to, during or after weddings.

11.3 You must ensure that nothing is nailed, screwed, or adhered in any way to any wall, door or other part of the building unless prior permission is granted by the Resort.

## **12. DIETARY REQUIREMENTS**

12.1 We are happy to organise special meals for guests with dietary requirements and we ask for notification of these dietary requirements at the scheduled 21 days meeting.

## **13. FOOD TASTING**

13.1 Unfortunately, we are unable to offer food tastings, however you are welcome to dine in our restaurant, the food is similar and prepared by our chef who also does the weddings.

## **14. CHILDREN'S MEALS**

14.1 We offer chicken nuggets and chips for kids under 12 years old and the price is \$30 for children aged 5 to 12 and \$15 for kids under 4. Teenagers (13-17) are served the same meals as adult guests. Please note no alcohol is to be served to these minors.

## **15. SUPPLIERS MEALS**

15.1 We offer a \$30.00 meal served with a complimentary beverage for any supplier (photographer, videographer, photobooth attendant etc.). Please advise if these are required when stating your final numbers, 21 days prior to your wedding. If you have a DJ included in your wedding package, The Resort will provide him with a meal.

## **16. BAR & BEVERAGES**

16.1 No drinks of any kind are to be brought into our ceremony and receptions venues.

16.2 RSA laws apply and will be honoured as is our duty under Queensland Licensing Laws.

16.3 No minors will be served.

16.4 Drinks prices are fixed 21 days prior to your wedding. Bar tab or cash bar options will be available during or after the bar tab or package duration.

## **17. MUSIC**

17.1 Our music system is including for pre-dinner drinks & canapes, however it is not designed for the dancing part of your wedding. We recommend professional entertainment companies for reception music.

## **18. MARQUEES, TIPIS & HELICOPTERS**

18.1 Please discuss this with your wedding coordinator at least 1 month prior to your wedding.

## **19. CHANGES TO EQUIPMENT**

19.1 The Resort makes equipment, furniture, and decorations available to you, however some advertised equipment might be unusable due to repair or replacement. In these cases, the Resort will provide suitable alternative substitute equipment.

## **20. SURCHARGES**

20.1 A surcharge of \$500 per hour is applicable if a wedding continues longer than 5 hours.

20.2 A surcharge of \$750 per hour is applicable if a wedding continues longer than 5 hours on Public Holidays.

20.3 Please discuss with your wedding coordinator if you would like to extend the reception venue hire, as the Resort would not be able to arrange this on the day.

20.4 A 15% surcharge is applicable to the total food and beverage account for wedding held on Public Holidays.

## **21. EXTERNAL SUPPLIERS**

21.1 Where goods or services are supplied from an external supplier additional terms and conditions may apply, such as additional deposits, earlier confirmation of final numbers or cancellation fees. You are responsible for any fees that may apply in relation to the supplier's terms and conditions.

21.2 Cedar Creek Lodges acts as an agent for external suppliers, such as Photography and Videography, Decorators, Cake Supplier, and others, therefore the suppliers hold all responsibility for their services.

## **22. ITEMS NOT COLLECTED**

22.1 Any items that have not been collected after the event will be disposed of within (7) days.

## **23. THE RESORT WAIVERS RESPONSIBILITY FOR:**

23.1 Theft, damage, or loss of any goods brought onto the Resort Premises

23.2 Any introduction of food to the wedding and the effect of thereafter.

## **24. SUBSTITUTION OF WEDDING VENUES**

24.1 The Resort may assign you to another area or room for your wedding in the event that the area or room originally designated for your wedding is unavailable for any reason or the Resort believes the area of the Resort originally designated for your function is deemed inappropriate.

24.2 Options for wet weather reception venue change will be either The Sanctuary or Rainforest Restaurant, depending totally on which is available on the wedding day. The decision to move the reception venue in the event of wet weather is the responsibility of the bride and groom based on advice from Cedar Creek Lodges. However, Cedar Creek Lodges reserves the right to overrule the bride and groom's decision if necessary. The decision must be made no later than 8.00am on the day of your wedding. In the event you choose to hold your wedding on the Island Glade and the weather becomes inclement prior to the commencement or during of your reception and you request Cedar Creek Lodges to move to another venue, a fee of \$1500 including GST will be charged. Should you choose to proceed with the Island Glade during forecasted wet weather, a waiver will be required to be sign on the morning of the wedding to release Cedar Creek Lodges from liability of you and your guests 'safety.

## **25. CONFETTI, PETALS & BUBBLES**

25.1 All confetti are prohibited.

25.2 Bubbles and petals are the exception, please discuss this with your wedding coordinator prior to the event.

25.3 No metal cut sprinkles, crystals, glitter allowed (including on tables for your reception).

## **26. RECORDING OF YOUR WEDDING**

26.1 The Resort reserves the right to use any image or video taken from the event, for the purpose of any legitimate advertising or marketing activities for the Resort to use in any media type including internet, newspaper, and television.

## **27. PRICE VARIATIONS**

27.1 Whilst every effort is made to maintain prices as printed or quoted, they may be subject to increase without notice to cover unforeseen price rises. Please note: each package is increased on January 1 each year.

If your wedding date is changed to the next year for any reason, the new wedding package prices and venue hire fees will apply.

Please read these terms & conditions carefully. If you do not understand any of the terms & conditions or have any questions, please discuss them with our Wedding Coordinator.

If you have read and understood the terms set out above and accept them, please sign the terms. In signing the terms, they are binding upon you.

# Wedding Confirmation Form

YOUR NAME: .....YOUR PARTNER'S NAME: .....

ADDRESS: .....

TELEPHONE No: ..... MOBILE: .....

EMAIL: .....

WEDDING DATE: .....

CEREMONY LOCATION: ..... RECEPTION LOCATION: .....

CEREMONY TIME: ..... RECEPTION TIME: .....

APPROXIMATE GUEST NUMBERS: ..... *Final numbers required 21 working days prior to event*

SELECTED PACKAGE: .....

DEPOSIT PAYMENT \$1100.00 (non-refundable)	
<input type="checkbox"/> CREDIT CARD please complete details below	<input type="checkbox"/> DIRECT BANK DEPOSIT
<input type="checkbox"/> CREDIT CARD	Card type:
	Cardholders name:
	Card number:
	Card expiry date:
	CCV number:
<input type="checkbox"/> DIRECT BANK DEPOSIT please provide a copy of the bank receipt to E: <a href="mailto:weddings@cedarcreeklodges.com.au">weddings@cedarcreeklodges.com.au</a> F: 07 5545 2707	ID number (AMEX only):
	Bank Name: National Australia Bank
	Branch Location: Nerang
	Account Name: Minnikin & Co Pty Ltd
	BSB Number: 084-917
	Account Number: 04-588-1788

**Note: You must use the couple's surname as a reference when transferring payment.**

I agree that I will be liable for the payment of any charges directly related to my wedding at Cedar Creek Lodges and I have read and understood the Cedar Creek Lodges Terms and Conditions.

Your name: ..... Signature: ..... Date: .....

Your partner's name: ..... Signature: ..... Date: .....